



NORTHCHURCH PARISH COUNCIL

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NORTHCHURCH PARISH COUNCIL – ALLOTMENT MEETING

**Monday 14th July 2025 commencing at 7.00 pm, at Sunnyside Rural Trust New Road
Northchurch HP4 1NJ**

Members

Councillors

Cllr Michela Capozzi

Cllr Mark Somervail

Cllr Neil Pocock

Cllr Chris Syers

Cllr Parul Dix

Lower Site Representative

Eileen Shovelton

Upper Site Representative

Paul Coleman /Lo Gallagher/Julie Keyes

Sunnyside Rural Trust Rep

Matt Felix

Parish Clerk

Usha Kilich

AGENDA

AC/01/25 Apologies for absence

AC/02/25 Declaration of Interest

AC/03/25 To approve the Minutes from Allotment Working Party 18th September 2024

AC/04/25 Report from Upper Site Representative Paul Coleman
Circulated to all those attending the meeting.

AC/05/25 Report from Lower Site Representative Eileen Shovelton
Circulated to all those attending the meeting.

AC/06/25 Clerk to report on the waiting list
There are currently three people on the waiting list.

AC/07/25 Chair's Report

- a. Phase 2 of the fencing to take place on the upper site (from plot 79 onwards)
- b. Update on two inspections carried out 23 May 2025 and 30th June 2025
- c. Plot numbering to take place
- d. Rent review

- e. Water leak identified on top and bottom site. Lower site leak resolved, thanks to Fred Scurr
- f. Mirror installation possibly by NAA

AC/08/25 Upper Site Sunnyside Rural Trust Report

AC/09/25 Future projects at the allotments: